

Title	Plan and co-ordinate food services				
Ofqual unit ref	M/602/4582				
Level	3	Credit value	3	GLH	18
Learning Outcomes			Assessment Criteria		
The learner will:			The learner can:		
<p>1 Plan resources to meet expected demand</p> <p>2 Monitor food services</p>			<p>1.1 Plan sufficient resources and personnel to undertake all work activities required to meet expected demand</p> <p>1.2 Allocate relevant personnel with required abilities to work activities</p> <p>1.3 Confirm availability of resources required for planned and expected demand</p> <p>1.4 Include contingency plans, based on their review of possible difficulties, which may be encountered</p> <p>1.5 Check that their plan is in line with all legal and standard operational requirements.</p> <p>2.1 Monitor consistently the progress against targets and standards</p> <p>2.2 Provide supervision and support to their team to resolve difficulties and ensure targets are met</p> <p>2.3 Report difficulties outside their area of responsibility to relevant personnel</p> <p>2.4 Take corrective action where technical or material faults threaten the effectiveness and achievement of targets and standards</p> <p>2.5 Follow legal and standard operational requirements</p> <p>2.6 Manage risk and ensure the workplace is free of hazards.</p>		
Unit purpose and aim(s)					