

Title		Manage organisational change for achieving excellence in food operations			
Ofqual unit ref		L/602/5075			
Level	3	Credit value	4	GLH	21
Learning Outcomes			Assessment Criteria		
The learner will:			The learner can:		
1 Prepare for managing organisational change			1.1 Identify how plan for change fit with the overall achieving excellence strategy		
			1.2 Identify the specific achieving excellence plans for change		
			1.3 Confirm the key objectives and scope of the plans for change with relevant colleagues and any stakeholders		
			1.4 Identify available resources		
			1.5 Make any final changes to plans where necessary and confirm with relevant people.		
2 Manage organisational change			2.1 Apply processes and resources to manage potential risks arising from the change and deal with contingencies		
			2.2 Implement the change plan		
			2.3 Select and apply a range of management tools and techniques to monitor, control and review progress		
			2.4 Identify any required changes to the plan and obtain agreement from relevant people where necessary		
			2.5 Achieve plan for change objectives using the agreed level of resources		
			2.6 Confirm completion of the plan for change with relevant people and stakeholders.		
3 Communicate plans for organisational change			3.1 Brief any change team members on the plans for change, detailing their roles and responsibilities		
			3.2 Provide ongoing support, encouragement and information to any change team members		

